

MINUTES OF MEETING
ST. AUGUSTINE LAKES
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the St. Augustine Lakes Community Development District was held on Wednesday, January 3, 2024 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Chris Mayo	Vice Chairman
Ginny Feiner	Supervisor
Michael Della Penta	Supervisor

Also, present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Bill Schaefer	District Engineer
Sharon McShurley	Vesta
Sarah Sweeting	GMS

The following is a summary of the actions taken at the January 3, 2024 St. Augustine Lakes Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m. Four Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments (*regarding agenda items listed below*)

Mr. Oliver opened the public comment period, there were no members of the public present.

January 3, 2024

St. Augustine Lakes CDD

THIRD ORDER OF BUSINESS

Consideration of Minutes of the November 1, 2023 Meeting

Mr. Oliver presented the minutes of the November 1, 2023 Board of Supervisors meeting on page five of the iPads and asked for any changes.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the Minutes of the November 1, 2023 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber noted they have the deed that was needed from AG and the District signed the utility easement the County was looking for so that issue has been resolved. Other than that, no other reports unless any questions. Ms. Rogers asked if anything is needed for the requisition? Mr. Haber stated he thought the packages were out and just needed signatures but if looking for anything else to let him know. Ms. Rogers noted she returned all of the signed packages back to Karen. The only contractor signature that she was not able to get was Pedigo. Mr. Haber noted he would follow up with Karen and check the status of those. He noted to the extent that they are in good shape, they can go ahead and process that requisition and put it up for ratification at the next meeting.

B. Engineer

Mr. Schaefer had no updates, construction continues.

C. Manager

Mr. Oliver stated nothing to report.

FIFTH ORDER OF BUSINESS

Supervisors Requests

Mr. Oliver asked if there anything else to discuss. Ms. Rogers asked Wes if there is not a meeting in February, can the requisition be ratified outside or do they need to have the meeting to ratify? Mr. Haber noted the requisition will be processed and Lennar will get paid. There will not be a rush to ratify and they would do it at the next regularly scheduled meeting. He noted if that is the only item on the agenda, he would be comfortable cancelling and going to March.

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SIXTH ORDER OF BUSINESS

Audience Comments

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Financial Statements as of November 30, 2023

Mr. Oliver presented the financial statements as of November 30, 2023 two months into the Fiscal Year.

EIGHTH ORDER OF BUSINESS

Check Register

Mr. Oliver presented the check register with expenditures of \$28,620.72 and the invoices are included. Ms. Rogers asked if she received an invoice for their direct bill. Mr. Oliver noted yes and both entities made their direct bill payments by the December deadline.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the Check Register for \$28,620.72, was approved.

NINTH ORDER OF BUSINESS

**Next Scheduled Meeting – February 7, 2024
at 11:00 a.m.**

Mr. Oliver noted the February meeting can be cancelled with the next meeting being on March 6, 2024.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Oliver asked for a motion to adjourn the meeting.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the meeting was adjourned.

DocuSigned by:
Jim Oliver
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Secretary/Assistant Secretary

DocuSigned by:
Benzi Rogers
635A71EC3371497...
Chairman/Vice Chairman