

St. Augustine Lakes
Community Development District

JULY 6, 2022

AGENDA

St. Augustine Lakes
Community Development District
475 West Town Place
Suite 114
St. Augustine, Florida 32092
Call in Number: 1-877-304-9269, Code 544032

June 29, 2022

Board of Supervisors
St. Augustine Lakes Community Development District

Dear Board Members:

The Meeting of the St. Augustine Lakes Community Development District will be held Wednesday, July 6, 2022 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, Florida 32092. Immediately following will be the Board of Supervisors meeting.

- I. Roll Call
- II. Audience Comments (*regarding agenda items listed below*)
- III. Consideration of Minutes of the June 1, 2022 Meeting
- IV. Matters Related to Series 2022 Bond Issue Process
- V. Review of Approved Fiscal Year 2023 Budget (Public Hearing to Adopt - August 3, 2022 @ 11:00 a.m.)
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
- VII. Supervisors Requests
- VIII. Audience Comments
- IX. Financial Statements as of May 31, 2022

- X. Consideration of Funding Request No. 7
- XI. Next Scheduled Meeting – August 3, 2022 at 11:00 a.m.
- XII. Adjournment

THIRD ORDER OF BUSINESS

MINUTES OF MEETING
ST. AUGUSTINE LAKES
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the St. Augustine Lakes Community Development District was held on Wednesday, June 1, 2022 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Chris Mayo	Vice Chairman
Tiffany Csalovszki	Supervisor
Virginia Feiner	Supervisor
Mike Della Penta	Supervisor

Also, present were:

Jim Oliver	District Manager, GMS
Wes Haber <i>by phone</i>	District Counsel

The following is a summary of the actions taken at the June 1, 2022 St. Augustine Lakes Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m. Five Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments (*regarding agenda items listed below*)

Mr. Oliver stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the May 4, 2022 Meeting

Mr. Oliver presented the May 4, 2022 meeting minutes. The Board had no changes to the minutes.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the Minutes of the May 4, 2022 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Matters Related to Series 2022 Bond Issue Process

Mr. Oliver asked Mr. Haber or Ms. Rogers if there were any updates on this. Ms. Rogers responded that they had not received any yet. She noted that they had talked to John Kessler last week to pass around some ideas, and she didn't have anything yet.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-38, Approving the Proposed Budget (will be sent under separate cover) for Fiscal Year 2023 and Setting a Public Hearing Date to Adopt (August 3, 2022 @ 11:00 a.m.)

Mr. Oliver stated that last year had just their general fund budget and this year they would begin to build the rest of the budget for the amenity center and the areas outside the amenity center to be maintained. He noted that they didn't have firm numbers on that yet. He stated that what they could do on this day was approve the proposed budget with some numbers and then refine them over the next couple of months. He suggested that if they were comfortable with putting a number, they could put \$100,000 in each of those. He noted that if they thought that was too high, they could go with a lesser number. Ms. Rogers stated that 1A and 1B amenity center probably wasn't going to come online until the end of next year. She stated that right now they had not even constructed that. She stated they were going to have ponds, entrance, and streetlights, so they suggested \$200,000 for maintenance for next year October 1, 2023.

Mr. Oliver stated that at the very top of the general fund budget, under revenues, they would have one line item that would say developer contribution/assessments because they have not yet figured out what they were going to do there. He noted that there would be some platted lots before the end of the budget season.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, Resolution 2022-38 Approving the Proposed Budget as Revised and Setting a Public Hearing Date to Adopt for August 3, 2022, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber did not have anything else to report.

B. Engineer

There being none, the next item followed.

C. Manager – Report on the Number of Registered Voters (0)

Mr. Oliver stated that there were no residents in St. Augustine Lakes.

SEVENTH ORDER OF BUSINESS

Supervisors Requests

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Financial Statements as of April 30, 2022

Mr. Oliver reviewed the financials as of April 30, 2022 in which he stated that the total expenditures positive variance was \$19, 072 through seven months of the fiscal year.

TENTH ORDER OF BUSINESS

Consideration of Funding Request No. 6

Mr. Oliver noted that the amount for the funding request was \$7,233.78. There were invoices from GMS, Kutak Rock LLP, and Supervisor fees for the May 4, 2022 meeting.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, Financial Statements as of April 30, 2022 and Funding Request No. 6, were approved.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – July 6, 2022 at
11:00 a.m.**

Mr. Oliver stated that the next meeting would be July 6, 2022 at 11:00 a.m.

TWELFTH ORDER OF BUSINESS

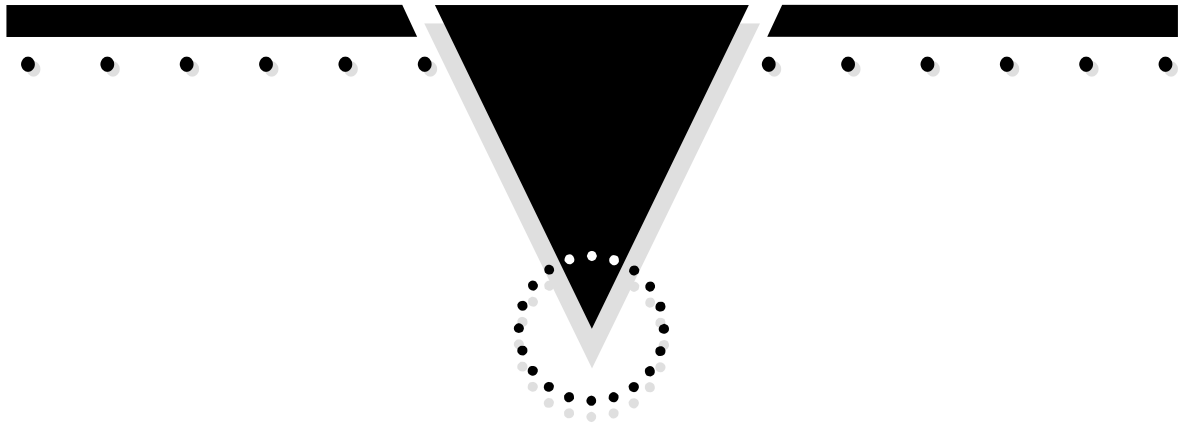
Adjournment

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS



St Augustine Lakes Community Development District

Approved Budget

FY 2023

May 31, 2022



St. Augustine Lakes Community Development District

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St. Augustine Lakes CDD

Community Development District

General Fund

Description	Adopted Budget FY 2022	Actual YTD 5/31/22	Projected Next 4 Months	Total Projected 9/30/22	Approved Budget FY 2023
Revenues					
Developer Contributions /Assessments	\$93,564	\$54,516	\$19,824	\$74,340	\$319,224
Facility Income	\$0	\$0	\$0	\$0	\$0
Interest / Miscellaneous	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$93,564	\$54,516	\$19,824	\$74,340	\$ 319,224

Expenditures

Administrative

Supervisors Fees	\$9,000	\$3,800	\$4,000	\$7,800	\$9,000
FICA Expense	\$689	\$291	\$306	\$597	\$689
Engineering	\$9,000	\$790	\$1,500	\$2,290	\$9,000
Attorney	\$18,750	\$6,266	\$7,815	\$14,081	\$18,750
Arbitrage	\$0	\$0	\$0	\$0	\$600
Assessment Administration	\$0	\$0	\$0	\$0	\$2,500
Dissemination Agent	\$0	\$0	\$0	\$0	\$2,500
Annual Audit	\$0	\$0	\$0	\$0	\$3,110
Trustee Fees	\$0	\$0	\$0	\$0	\$4,000
Management Fees	\$33,750	\$19,959	\$15,000	\$34,959	\$47,250
Information Technology	\$1,350	\$798	\$600	\$1,398	\$1,800
Website Creation/ADA Compliance	\$1,750	\$0	\$1,750	\$1,750	\$0
Website Maintenance	\$900	\$532	\$400	\$932	\$1,200
Telephone	\$375	\$47	\$150	\$197	\$375
Postage	\$750	\$68	\$40	\$108	\$750
Insurance	\$5,000	\$3,740	\$0	\$3,740	\$5,000
Printing & Binding	\$900	\$286	\$200	\$486	\$900
Legal Advertising	\$10,000	\$4,254	\$1,087	\$5,342	\$10,000
Other Current Charges	\$750	\$161	\$200	\$361	\$1,200
Office Supplies	\$450	\$69	\$80	\$149	\$450
Dues, Licenses & Subscriptions	\$150	\$150	\$0	\$150	\$150
Administrative Expenditures	\$93,564	\$41,211	\$33,129	\$74,340	\$119,224

Amenity Center

Utilities

Phone/Internet/Cable	\$0	\$0	\$0	\$0	\$0
Electric	\$0	\$0	\$0	\$0	\$0
Water/Irrigation	\$0	\$0	\$0	\$0	\$0
Gas	\$0	\$0	\$0	\$0	\$0
Trash Removal	\$0	\$0	\$0	\$0	\$0

Security

Security Monitoring	\$0	\$0	\$0	\$0	\$0
Access Cards	\$0	\$0	\$0	\$0	\$0

St. Augustine Lakes CDD

Community Development District

General Fund

Description	Adopted Budget FY 2022	Actual YTD 5/31/22	Projected Next 4 Months	Total Projected 9/30/22	Approved Budget FY 2023
Management Contracts					
Facility Management	\$0	\$0	\$0	\$0	\$0
Pool Attendants	\$0	\$0	\$0	\$0	\$0
Field Mgmt / Admin	\$0	\$0	\$0	\$0	\$0
Pool Maintenance	\$0	\$0	\$0	\$0	\$0
Pool Chemicals	\$0	\$0	\$0	\$0	\$0
Janitorial	\$0	\$0	\$0	\$0	\$0
Facility Maintenance	\$0	\$0	\$0	\$0	\$0
Repairs & Maintenance	\$0	\$0	\$0	\$0	\$0
Maintenance Reserves	\$0	\$0	\$0	\$0	\$0
New Capital Projects	\$0	\$0	\$0	\$0	\$0
Special Events	\$0	\$0	\$0	\$0	\$0
Holiday Decorations	\$0	\$0	\$0	\$0	\$0
Fitness Center Repairs/Supplies	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0
ASCAP/BMI Licenses	\$0	\$0	\$0	\$0	\$0
Amenity Center Expenditures	\$0	\$0	\$0	\$0	\$0
<u>Grounds Maintenance</u>					
Hydrology Quality/Mitigation	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$0	\$0	\$0	\$0	\$150,000
Landscape Contingency	\$0	\$0	\$0	\$0	\$0
Irrigation Repairs	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$0	\$0	\$0	\$0	\$12,000
Grounds Maintenance	\$0	\$0	\$0	\$0	\$10,000
Pump Repairs	\$0	\$0	\$0	\$0	\$0
Reclaim Water	\$0	\$0	\$0	\$0	\$12,000
Electric	\$0	\$0	\$0	\$0	\$10,000
Streetlights	\$0	\$0	\$0	\$0	\$0
Streetlight Repairs	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$6,000
Grounds Maintenance Expenditures	\$0	\$0	\$0	\$0	\$200,000
Total Amenity & Grounds Maintenance Exp.	\$0	\$0	\$0	\$0	\$200,000
TOTAL EXPENDITURES	\$93,564	\$41,211	\$33,129	\$74,340	\$319,224
Excess Revenues/(Expenditures)	\$0	\$13,305	(\$13,305)	\$0	\$0

St. Augustine Lakes
Community Development District
General Fund Budget

REVENUES:

Developer Contributions

It is presently anticipated that the District will enter into a Funding Agreement with the Developer to fund all General Fund Expenditures for the Fiscal Year.

EXPENDITURES:

Administrative:

Supervisors Fees

Chapter 190, The Florida Statutes, allows each Board member to receive \$200 per meeting not to exceed \$4,800 per year per supervisor for the time devoted to District business and meetings.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering

Dominion Engineering Group Inc will be providing general engineering services to the District, e.g., attendance and preparation for monthly board meetings, review invoices, etc.

Attorney

The District's legal counsel will be provide general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating & maintenance contracts, etc. Kutak Rock LLP is contracted to provide services.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Special Assessment Revenue Bonds.

Assessment Administration

The District's assessment roll administration, Governmental Management Service, LLC, will provide services to prepare assessment rolls to district property owners.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues and is contracted with Governmental Management Services LLC.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District will contract with licensed CPA firm to prepare the annual audit.

St. Augustine Lakes Community Development District

General Fund Budget

Trustee Fees

The District will issue Special Assessment Revenue Bonds which will be held with a trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District.

Management Fees

The District has contract with Governmental Management Services LLC to receive management, accounting and administrative services as part of a management agreement.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc. provided by Governmental Management Services LLC.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

Telephone conference costs for District meetings, workshops and committee meetings.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes, etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc. in a newspaper of general circulation.

Other Current Charges

Estimated bank charges and any other miscellaneous expenses that incurred during the year.

Office Supplies

Miscellaneous office supplies.

St. Augustine Lakes Community Development District

General Fund Budget

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Amenity Center:

Phone/Internet/Cable

The District will provide internet & cable television services for the Amenity Center with service provider.

Electric

The cost of electric associated with the Recreation Facility.

Water/Irrigation

Water, sewer and irrigation systems cost for the district.

Gas

The District will contract with vendor to provide propane delivery for amenity center use.

Trash Removal

The District will contract with vendor to provide trash pickup for the amenity center dumpster.

Security Monitoring

The District will contract with vendor to provide security monitoring for the Amenity Center.

Access Cards

Represents the estimated cost for access cards purchased by the District's Amenity Center.

Facility Management

Cost to provide management services for the Amenity Center.

Pool Attendants

The District will contract to provide pool attendants and lifeguards during the operating season for the pool.

Field Management and Admin

The District will contract for onsite field management of contracts for District services such as landscaping, amenity & pool facilities, lake maintenance, etc.

Pool Maintenance

The estimated amount based on proposed contract to provide maintenance of the Amenity Center swimming pool.

St. Augustine Lakes
Community Development District
General Fund Budget

Pool Chemicals

The estimated amount based on proposed contract to provide chemicals to maintain the Amenity Center swimming pool.

Janitorial

The estimated amount based on proposed contract to provide janitorial services for the Amenity Center. Also includes purchases of janitorial supplies.

Facility Maintenance

The estimated amount based on proposed contract with vendor to provide routine repairs and maintenance for the Amenity Center.

Repair & Maintenance

Regular maintenance and replacement cost incurred by the Amenity Center of the District.

Maintenance Reserves

Estimated cost to maintain excess reserves for future unexpected maintenance cost incurred by the Amenity Center of the District.

New Capital Projects

Represents any Capital expenditures the District may need to purchase furniture or equipment.

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Holiday Decorations

Represents estimated costs for the District to decorate the amenity center throughout the Fiscal Year.

Fitness Center Repairs/Supplies

Represents estimated costs for the Fitness Center repairs of equipment, purchase of supplies, and preventative maintenance contract.

Office Supplies

Represents estimated cost for office supplies for the Amenity Center.

ASCAP/BMI Licenses

License fee required to broadcast music throughout the amenity center.

St. Augustine Lakes
Community Development District
General Fund Budget

Grounds Maintenance:

Hydrology Quality/Mitigation

Cost to preserve beneficial aquatic plants in the wetland mitigation area and control nuisance and exotic pest plant populations.

Landscape Maintenance

Cost to maintain the common areas of the District based on a proposed contract with landscape provider.

Landscape Contingency

Other landscape costs that is not under contract which includes landscape light repairs and replacements.

Irrigation Repairs

Miscellaneous irrigation repairs and maintenance cost for the District.

Lake Maintenance

Cost for the maintenance of District lakes based on a contract.

Grounds Maintenance

Contracted staff for repairs and trash pick-up on District owned property.

Pump Repairs

Provision for pool pump repair or replacements as needed.

Reclaimed water

Estimated Reclaimed water Services for the District provided by utility company.

Streetlights

Estimate for District streetlighting cost for the community. The amount is based upon the agreement plus estimated cost for fuel charges.

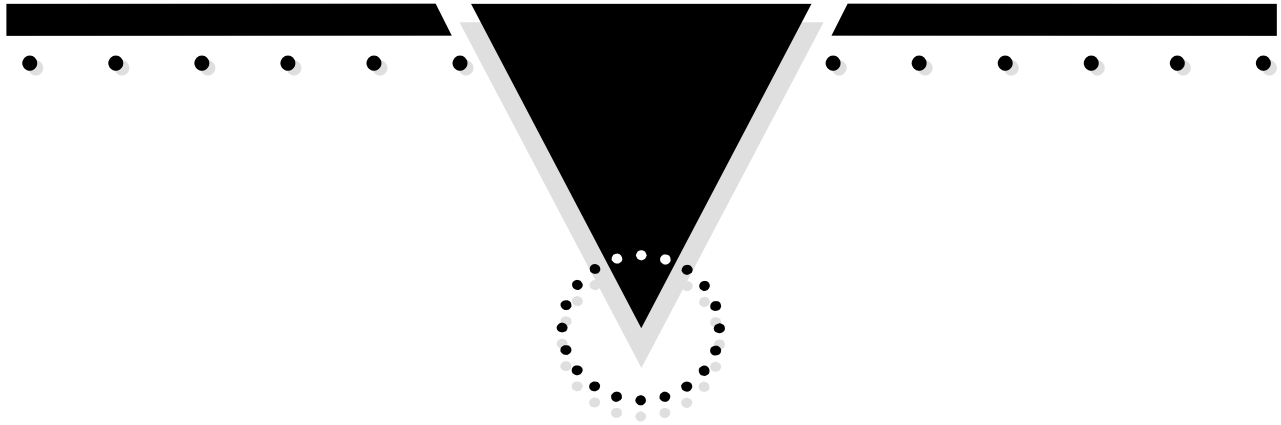
Streetlight Repairs

Estimated costs for street lighting and parking lot repairs and replacements.

Miscellaneous

Any unanticipated and unscheduled maintenance cost to the District.

NINTH ORDER OF BUSINESS



**St Augustine Lakes
Community Development District**

Unaudited Financial Reporting

May 31, 2022



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ST AUGUSTINE LAKES
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
May 31, 2021

	<u>General</u>
<u>ASSETS:</u>	
CASH	\$18,094
DUE FROM DEVELOPER	\$10,705
DUE FROM CAPITAL	\$2,282
TOTAL ASSETS	<u><u>\$31,080</u></u>
<u>LIABILITIES:</u>	
ACCOUNTS PAYABLE	\$15,494
DUE TO DEVELOPER	\$2,282
<u>FUND EQUITY:</u>	
FUND BALANCES:	
UNRESTRICTED	\$13,305
TOTAL LIABILITIES & FUND EQUITY	<u><u>\$31,080</u></u>

St Augustine Lakes
Community Development District

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending
May 31, 2021

	PROPOSED BUDGET	PRORATED BUDGET 5/31/21	ACTUAL 5/31/21	VARIANCE
<u>REVENUES:</u>				
Developer Contributions	\$93,564	\$54,516	\$54,516	\$0
TOTAL REVENUES	\$93,564	\$54,516	\$54,516	\$0
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisors Fees	\$9,000	\$6,000	\$3,800	\$2,200
FICA Expense	\$689	\$459	\$291	\$168
Engineering	\$9,000	\$6,000	\$790	\$5,210
Attorney	\$18,750	\$12,500	\$6,266	\$6,234
Management Fees	\$33,750	\$22,500	\$19,959	\$2,541
Information Technology	\$1,350	\$900	\$798	\$102
Website Creation/ADA Compliance	\$1,750	\$1,167	\$0	\$1,167
Website Maintenance	\$900	\$600	\$532	\$68
Telephone	\$375	\$250	\$47	\$203
Postage	\$750	\$500	\$68	\$432
Insurance	\$5,000	\$5,000	\$3,740	\$1,260
Printing & Binding	\$900	\$600	\$286	\$314
Legal Advertising	\$10,000	\$4,254	\$4,254	\$0
Other Current Charges	\$750	\$500	\$161	\$339
Office Supplies	\$450	\$300	\$69	\$231
Dues, Licenses & Subscriptions	\$150	\$150	\$150	\$0
TOTAL EXPENDITURES	\$93,564	\$61,680	\$41,211	\$20,469
EXCESS REVENUES (EXPENDITURES)	\$0		\$13,305	
FUND BALANCE - Beginning	\$0		\$0	
FUND BALANCE - Ending	\$0		\$13,305	

**St Augustine Lakes
Community Development District**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES													
Developer Contributions	\$0	\$0	\$21,750	\$6,692	\$8,380	\$5,421	\$5,040	\$7,234	\$0	\$0	\$0	\$0	\$54,516
TOTAL REVENUES	\$0	\$0	\$21,750	\$6,692	\$8,380	\$5,421	\$5,040	\$7,234	\$0	\$0	\$0	\$0	\$54,516
EXPENDITURES													
Supervisors Fees	\$0	\$0	\$0	\$800	\$800	\$1,000	\$600	\$600	\$0	\$0	\$0	\$0	\$3,800
FICA Expense	\$0	\$0	\$0	\$61	\$61	\$77	\$46	\$46	\$0	\$0	\$0	\$0	\$291
Engineering	\$0	\$0	\$0	\$420	\$0	\$370	\$0	\$0	\$0	\$0	\$0	\$0	\$790
Attorney	\$0	\$0	\$3,681	\$371	\$1,300	\$915	\$0	\$0	\$0	\$0	\$0	\$0	\$6,266
Assessment Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$0	\$0	\$1,209	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$0	\$19,959
Information Technology	\$0	\$0	\$48	\$150	\$150	\$150	\$150	\$150	\$0	\$0	\$0	\$0	\$798
Website Creation/ADA Compliance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Website Administration	\$0	\$0	\$32	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$532
Telephone	\$0	\$0	\$0	\$0	\$47	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$47
Postage	\$0	\$0	\$0	\$0	\$18	\$2	\$45	\$4	\$0	\$0	\$0	\$0	\$68
Insurance	\$0	\$0	\$0	\$3,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,740
Printing & Binding	\$0	\$0	\$0	\$0	\$176	\$53	\$18	\$39	\$0	\$0	\$0	\$0	\$286
Legal Advertising	\$0	\$0	\$0	\$3,931	\$76	\$175	\$72	\$0	\$0	\$0	\$0	\$0	\$4,254
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$35	\$90	\$36	\$0	\$0	\$0	\$0	\$161
Office Supplies	\$0	\$0	\$0	\$0	\$39	\$18	\$6	\$6	\$0	\$0	\$0	\$0	\$69
Dues, Licenses & Subscriptions	\$0	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150
TOTAL EXPENDITURES	\$0	\$0	\$4,971	\$13,473	\$6,516	\$6,644	\$4,878	\$4,730	\$0	\$0	\$0	\$0	\$41,211
EXCESS REVENUES (EXPENDITURES)	\$0	\$0	\$16,779	(\$6,781)	\$1,864	(\$1,223)	\$162	\$2,503	\$0	\$0	\$0	\$0	\$13,305

**St Augustine Lakes Community Development District
Developer Contributions/Due from Developer**

Funding Request #	Date Prepared	Date Payment Received	Check Amount	Total Funding Request	Capital (Due to Developer)	Over and (short) Balance Due
1	12/8/21	2/11/22	\$ 21,750.00	\$ 21,750.00		\$ -
2	1/18/22	3/4/22	\$ 6,691.70	\$ 6,691.70		\$ -
3	2/23/22	4/18/22	\$ 12,229.63	\$ 8,379.63	\$ 2,281.50	\$ (1,568.50)
4	3/29/22	5/24/22	\$ 5,420.82	\$ 5,420.82	\$ -	\$ -
5	4/27/22	6/20/22	\$ -	\$ 5,039.75	\$ -	\$ 5,039.75
6	5/19/22	6/20/22		\$ 7,233.78		\$ 7,233.78

Due from Developer	\$ 46,092.15	\$ 54,515.68	\$ 2,281.50	\$ 10,705.03
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Total Developer Contributions FY22

\$ 54,515.68

TENTH ORDER OF BUSINESS

St. Augustine Lakes

Community Development District

FY 22 Funding Request #7

June 28, 2022

PAYEE		GENERAL FUND	CAPITAL REIMBURSEMENT
1	Governmental Management Services Inv# 8 - Management Fees - June 2022	\$ 4,044.12	
2	Kutak Rock LLP Inv# 3064337 - General Counsel April - May 2022	\$ 598.00	
3	Supervisor Fees for 6/1/22 Meeting	\$ 1,000.00	
		\$ 5,642.12	\$ -
TOTAL			<u>\$ 5,642.12</u>

Please make check payable to:

St. Augustine Lakes CDD
475 West Town Place Ste 114
St Augustine FL 32092

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 8**Invoice Date:** 6/1/22**Due Date:** 6/1/22**Case:****P.O. Number:****Bill To:**

St. Augustine Lakes CDD
475 West Town Place
Suite 114
St. Augustine, FL

Description	Hours/Qty	Rate	Amount
Management Fees - June 2022		3,750.00	3,750.00
Website Administration - June 2022		100.00	100.00
Information Technology - June 2022		150.00	150.00
Office Supplies		0.15	0.15
Postage		2.65	2.65
Copies		22.20	22.20
Telephone		19.12	19.12

Total	\$4,044.12
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Payments/Credits	\$0.00
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Balance Due	\$4,044.12
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KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 7, 2022

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3064337

Client Matter No. 25223-1

St. Augustine Lakes Community Development District

c/o Governmental Management Services

Suite 114

475 West Town Place

St. Augustine, FL 32092

Invoice No. 3064337

25223-1

Re: General Counsel

For Professional Legal Services Rendered

04/05/22	W. Haber	0.30	90.00	Prepare for Board meeting
04/07/22	W. Haber	0.20	60.00	Review and revise audit RFP notices
04/22/22	W. Haber	0.20	60.00	Review and revise minutes
05/03/22	W. Haber	0.30	90.00	Prepare for Board meeting
05/04/22	W. Haber	0.30	90.00	Prepare for and participate in Board meeting
05/09/22	K. Jusevitch	0.20	29.00	Prepare budget resolution and confer with Haber
05/11/22	W. Haber	0.20	60.00	Review and revise budget approval resolution
05/11/22	K. Jusevitch	0.20	29.00	Correspond with district manger regarding budget resolution
05/18/22	W. Haber	0.30	90.00	Review minutes and confer with Sweeting regarding same
TOTAL HOURS		2.20		

KUTAK ROCK LLP

St Augustine Lakes Community Development

June 7, 2022

Client Matter No. 25223-1

Invoice No. 3064337

Page 2

TOTAL FOR SERVICES RENDERED	\$598.00
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TOTAL CURRENT AMOUNT DUE	\$598.00
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UNPAID INVOICES:

March 30, 2022	Invoice No. 3009889	370.50
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April 30, 2022	Invoice No. 3027271	2,214.68
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TOTAL DUE	<u>\$3,183.18</u>
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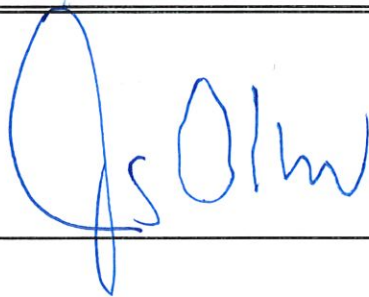
ATTENDANCE SHEET

District: St. Augustine Lakes

Meeting Date: 06.01.22

	Supervisor	In Attendance	Fees
1.	Zenzi Rogers	<input checked="" type="checkbox"/>	\$200
2.	Chris Mayo	<input checked="" type="checkbox"/>	\$200
3.	Tiffany Csalovszki	<input checked="" type="checkbox"/>	\$200
4.	Mike Della Penta	<input checked="" type="checkbox"/>	\$200
5.	Virgina Feiner	<input checked="" type="checkbox"/>	\$200

District Manager:

 6/1/2022

PLEASE RETURN COMPLETED FORM TO BERNADETTE PERGRINO