

MINUTES OF MEETING
ST. AUGUSTINE LAKES
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the St. Augustine Lakes Community Development District was held on Wednesday, May 4, 2022 at 11:00 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida.

Present and constituting a quorum were:

Zenzi Rogers	Chairperson
Chris Mayo	Vice Chairman
Tiffany Csalovszki	Supervisor

Also, present were:

Jim Oliver	District Manager, GMS
Wes Haber <i>by phone</i>	District Counsel

The following is a summary of the actions taken at the May 4, 2022 St. Augustine Lakes Community Development District's regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m. Three Supervisors were in attendance at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments (*regarding agenda items listed below*)

Mr. Oliver stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the April 6, 2022 Meeting

Mr. Oliver presented the April 6, 2022 meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

May 4, 2022

St. Augustine Lakes CDD

On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor, the Minutes of the April 6, 2022 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Acceptance of Minutes of the April 6, 2022 Audit Committee Meeting

Mr. Oliver stated that this was for the acceptance of the March 2, 2022 Audit Committee meeting.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, Acceptance of the April 6, 2022 Audit Committee Meeting Minutes, were approved.

FIFTH ORDER OF BUSINESS

Matters Related to the Series 2022 Bond Issue Process

Mr. Haber noted that he had no update. He was seeking direction from the Board on when they wanted to kick off that process. He stated that he had all the steps they need to take in place and they need the go ahead. Then they can bring the resolutions and other matters before the Board to start the actual issuance process. All the prerequisites had been completed.

Ms. Rogers noted that she would circle back with her team and follow up.

SIXTH ORDER OF BUSINESS

Consideration of Audit Engagement Letter with Berger, Tombs, Elam, Gaines & Frank

Mr. Oliver noted that the fee was \$3,110 for the Fiscal Year 2022 audit. This will be included in the Fiscal Year 2023 budget.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the Audit Engagement Letter with Berger, Tombs, Elam, Gaines & Frank, was approved.

SEVENTH ORDER OF BUSINESS

Discussion of Fiscal Year 2023 Budget Process

Mr. Oliver stated that for Fiscal Year 2022 the budget was fully developer funded. Before the next meeting, they need to have a call to discuss what it will look like next year. They will need to discuss if there will be any platted lots during the year, will they levy assessments or will it be developer funded, are there any common areas or operations areas that need to be maintained or managed, and what improvements might come on during that year.

May 4, 2022

St. Augustine Lakes CDD

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber had nothing further to report.

B. Engineer

There being none, the next item followed.

C. Manager

Mr. Oliver noted that they would bring the budget to the next meeting and set a public hearing date in conjunction with their August meeting where they will adopt that budget.

NINTH ORDER OF BUSINESS

Supervisors Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Financial Statements as of March 31, 2022

Mr. Oliver reviewed the financials as of March 31, 2022 and noted that he would answer any questions. He stated that there were no unusual variances.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the Financial Statements as of March 31, 2022, were approved.

TWELFTH ORDER OF BUSINESS

Consideration of Funding Request No. 5

Mr. Oliver noted that the amount for the funding request was \$3,471.25. There were invoices from Dominion Engineering, GMS, and Supervisor’s fees. It also includes a credit for Funding Request No. 3 which charged \$1,568.50 for something that is a capital reimbursement.

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, Funding Request No. 5, was approved.

May 4, 2022

St. Augustine Lakes CDD

THIRTEENTH ORDER OF BUSINESS Next Scheduled Meeting – June 1, 2022 at 11:00 a.m.

Mr. Oliver stated that the next meeting would be June 1, 2022 at 11:00 a.m.

FOURTEENTH ORDER OF BUSINESS Adjournment

On MOTION by Ms. Rogers, seconded by Mr. Mayo, with all in favor, the meeting was adjourned.

DocuSigned by:

Jim Oliver

Secretary/Assistant Secretary

©1BA5F5E7410418

DocuSigned by:

Benzi Rogers

Chairman/Vice Chairman

635A71EC3374657