

MINUTES OF MEETING  
ST. AUGUSTINE LAKES  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the St. Augustine Lakes Community Development District was held on Wednesday, April 6, 2022 at 11:03 a.m. at the offices of Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida.

Present and constituting a quorum were:

|                    |               |
|--------------------|---------------|
| Zenzi Rogers       | Chairperson   |
| Chris Mayo         | Vice Chairman |
| Tiffany Csalovszki | Supervisor    |

Also, present were:

|                                |                       |
|--------------------------------|-----------------------|
| Jim Oliver                     | District Manager, GMS |
| Katie Buchanan <i>by phone</i> |                       |

*The following is a summary of the actions taken at the April 6, 2022 St. Augustine Lakes Community Development District's regular Board of Supervisor's Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 11:05 a.m. Three Supervisors were in attendance at the meeting constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments** (*regarding agenda items listed below*)

Mr. Oliver stated that there were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the March 2, 2022 Meeting**

Mr. Oliver presented the March 2, 2022 meeting minutes and asked for any comments, changes, or corrections. The Board had no changes to the minutes.

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On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor, the Minutes of the March 2, 2022 Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Acceptance of Minutes of the March 2, 2022 Audit Committee Meeting**

Mr. Oliver stated that this was for the acceptance of the March 2, 2022 Audit Committee meeting.

On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor the March 2, 2022 Audit Committee Meeting Minutes, were approved.

**FIFTH ORDER OF BUSINESS**

**Acceptance of Audit Committee's Recommendation; Consideration of Proposals for Fiscal Year 2022 Audit Services**

Mr. Oliver stated that the audit committee had met earlier and they had ranked the proposals with Berger Toombs as the top ranked firm and Grau & Associates coming in second. He asked the Board to accept the rankings and to direct staff to request an engagement letter for the FY 2022 audit.

On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor, Acceptance of the Audit Committee's Recommendation of Proposals for Fiscal Year 2022 Audit Services with Berger Toombs Ranked #1, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Buchanan did not have anything else to report.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

Mr. Oliver had nothing to report other than that they would be starting the budget process at the June meeting, and with that they would get a better idea of when to open facilities.

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**SEVENTH ORDER OF BUSINESS                      Supervisors Requests**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS                      Audience Comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS                      Financial Statements as of February 28, 2022**

Mr. Oliver reviewed the financials as of February 28, 2022 and noted that he would answer any questions.

On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor, the Financial Statements as of February 28, 2022, were approved.

**TENTH ORDER OF BUSINESS                      Consideration of Funding Request No. 4**

Mr. Oliver noted that the amount for the funding request was \$5,420.82. There were invoices from GMS, as well as general Supervisor’s fees.

On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor, Funding Request No. 4, was approved.

**ELEVENTH ORDER OF BUSINESS                      Next Scheduled Meeting – May 4, 2022 at 11:00 a.m.**

Mr. Oliver stated that the next meeting would be May 4, 2022 at 11:00 a.m.

**TWELFTH ORDER OF BUSINESS                      Adjournment**

On MOTION by Ms. Rogers, seconded by Ms. Csalovszki, with all in favor, the meeting was adjourned.

DocuSigned by:  
*Jim Oliver*  
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Secretary/Assistant Secretary

DocuSigned by:  
*Bunzi Rogers*  
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Chairman/Vice Chairman